

**DRAFT
MEMORANDUM**

TO: Cape Elizabeth Town Council
FROM: Comprehensive Plan Committee
DATE: August 3, 2018
SUBJECT: Comprehensive Plan Committee Status Report

Introduction

The town council appointed the comprehensive plan committee in November, 2016. The 9-member committee held its first meeting in January, 2017 and has been meeting 1-2 times a month. The committee is confident that it will complete its work by the end of 2018, which is the town council deadline.

Plan Development

The committee is nearing completion of complete plan draft. All but one chapter, Regional Coordination, is in draft form. The committee is currently working on the core of the plan, the Future Land Use Plan. Discussion is guided by an analysis of how growth has occurred over the last 10 years, and also by the draft recommendations from all the previous draft chapters.

Public Participation

The committee followed up its January, 2018 public forum with a second forum on June 6th that focused on the following chapters: Public Facilities and Services, Fiscal Capacity and Capital Improvements, Natural Resources, Water Resources, Agricultural and Forestry Resources, Historical and Archaeological Resources and Recreation and Open Space. Keypad polling was again deployed to solicit public input to policy questions such as balancing management of Fort Williams for both residents and tourists. A third public forum will be held in October, 2018.

The committee continues to post questions to the town website related to its work, although public engagement in this area has fallen off.

The committee completed its community presentations in June. Seventeen presentations were made to community groups ranging from the Rotary to neighborhood and condominium associations to the Cape High School AP Government class. Over 282 residents attending these community meetings.

A summary of the public participation component of the comprehensive plan will be included as a chapter of the plan.